

## Airport User Group Meeting

Wednesday 2<sup>nd</sup> May 2018

1. Apologies – none received

Attendees: David Morgan DH  
David Howell DH  
Tim Brannon TB  
Tony Rowlands AR

2. Minutes of the January 2018 meeting were agreed
3. Matters Arising. In January it was asked whether owners may move their own aircraft. Insurers say “yes” but they may not move anyone else’s. Persons moving aircraft will be liable for any damage caused.

AR summarised action taken on matters raised in January. All items have been actioned and closed apart from:

- aircraft towing device has been manufactured but requires refinement
  - GNSS approach (see 9 below)
  - runway condition (see 10 below)
  - web-cameras – were fixed but have failed again and are not responding to the usual repair technique.
4. Brian Rawlings is appointed Operations Manager w.e.f 4th May 2018
  5. AR summarised details of 8 WASIRs
  6. **AIRPROX** none reported in the period
  7. **SECURITY** The burglary of 15/16 March was discussed. AR has asked those who suffered loss or damage to forward repair invoices/quotations for transmission to the Insurance Assessor. Only one tenant had responded. TB said he had not received the request. In January it was agreed that police would be invited to patrol the airport after closure but it appears they do not have access. TB agreed to pass the access code to the police. Damage to the Main Gate several days after the burglary was established to be a combination of parts failure and force applied by a pilot trying to exit the stuck gates.
  8. **COMPLAINTS** AR summarised 5 complaints.
  9. **INSTRUMENT APPROACH** AR said a meeting for all those applying for a GNSS approach under CAP1122 took place to discuss lack of progress. No applicant has achieved approval to date. A further meeting between all these applicants and the CAA was taking place 2<sup>nd</sup> Recommendations to progress these applications is expected to follow.
  10. **RUNWAY CONDITION** A successful trial of a pour-on compound has taken place. Material specifications and detailed proposals are awaited. Any work to resolve the runway problem will involve CAA consultation.

11. **BIRMINGHAM LOCAL AIRSPACE INFRINGEMENT TEAM.** WHGA staff were unable to attend the March meeting due to lack of availability. It is intended to resume attendance at the June meeting.
12. **PROJECT PROPELLER.** AR issued OPNOT 3/2018 setting out temporary procedures to be applied for the event. AR will discuss procedures with all flying schools individually.
13. **WINGLY FLY-IN.** AR said organisers hope for 60 to 70 aircraft to partake but the event should have little impact on normal operations.
14. **JODEL & FRENCH VINTAGE FLY-IN.** AR said organisers had given no indication of the number of participants but expected little effect on normal operations
15. **O.B.** AR said a number of applications from Work Experience students had been accepted by WHGA and had hoped operators on the airport would assist by allowing students to spend a few hours with them. Response so far was disappointing.
16. **NEXT MEETING** Wednesday 25 July 2018 commencing 17:30 (local)

A C Rowlands

Operations Manager (Acting)